ALC Safety Policy

Description

Australian Lutheran College (ALC) is committed to fully implementing the ALC safety management system and all its procedural, monitoring and reporting requirements.

Purpose

ALC is committed to the following objectives:
- ensuring that employees, students, volunteers, contractors and other visitors are safe from injury and risks to health while on the College premises or involved in College activities
- complying with all legal requirements in work health, safety and rehabilitation
- a continual measurable improvement in work health and safety performance
- adoption of a systematic risk management approach
- equitable claims management and effective rehabilitation and early return to work.

Scope

In order to achieve the aims of this policy, ALC requires:
- the active cooperation of all persons involved with the College in achieving the highest possible work health and safety standards
- effective consultation, communication, training and supervision
- effective monitoring and auditing of work health and safety performance
- the use of appropriate internal and external expertise
- integration with the College's vision, values, management systems and activities.

Policy

The Responsible Officer shall ensure that:
- the working environment is maintained in a safe condition
- the documentation, implementation and maintenance of an effective work health and safety program is in place
- the College gives health and safety a high priority in its policy and budgetary deliberations
- employees receive adequate training, supervision and instruction
- return to work programs are initiated for those persons who are injured at work.

Employees shall:
- take reasonable care for their own and all others' health and safety
- bring to the attention of management any hazards, incidents or near misses, which may take place or be observed
- conform with the requirements of the safety management system.

ALC is committed to ensure this policy is communicated, workable, entrenched and reviewed.

Related documentation

ALC website
Safety improvement request form (C205)
ALC SharePoint
Safety manual (C597)