

Λ|L|C



SCHOLARSHIP OPPORTUNITIES



PROFESSIONAL PLACEMENT GRANT

This grant supports students who are completing a full time (defined as at least 0.8 FTE) professional placement as part of a unit of study or requirement of the relevant professional body. Its primary purpose is to assist students to meet the costs associated with attending rural or remote placements or to support them where they must suspend or reduce their normal paid work for the period of the placement.

Eligibility

Eligible applicants must be engaging in a temporary full time professional placement and fit one of the following categories

- a) Continuing students in the Lutheran strand programs who have completed or are concurrently completing the first three units
- b) Continuing students completing placement as part of a Supervised Field Education unit or other unit which include a designated placement
- c) Candidates who are completing a designated Lutheran Church of Australia vicarage program

Notes

- d) Students studying on an overseas student visa are not eligible for this grant unless they are Lutheran strand students who meet a) or b) above

Grant Details

- (i) Up to \$240 per week of the placement to replace lost income; and/or
- (ii) Up to \$100 per day of the placement to a maximum of \$500 per week to assist with travel and living costs for students who need to relocate in order to complete the placement
- (iii) Road travel will be reimbursed on a per km basis. Students cannot generally claim the cost of travel to and from placements less than 25 km from their place of residence. A log book must be kept to support any travel claims, the first 25km of any trip is not funded
- (iv) Where a student is flying to the placement destination, up to one return flight may be included. It is the responsibility of the student to book economical flights in a timely manner
- (v) For the purpose of calculating the grant, the placement period will be deemed to commence on the first day of the ongoing placement period and end on the last ongoing day. Pre and post visits are excluded from the calculation
- (vi) The grant offer will be made to the student in writing and must be accepted before placement commencement
- (vii) The grant will lapse if the student withdraws from or fails the placement before its completion.
- (viii) The grant will be paid (via EFT) in two halves, in the middle and at the conclusion of the placement unless otherwise negotiated

*Students who do not need to relocate or give up their normal paid work to enable them to fulfil the requirements of the placement may still apply for a grant but must also be able to demonstrate financial hardship in spite of taking reasonable steps to maximise their (household) income and sound budgeting practices.



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Continued...

Expectations

Grant recipients are expected to:

- (i) Be a positive role model and ambassador for Australian Lutheran College within the Lutheran Church and wider community
- (ii) Treat staff and other students with high levels of respect and display an inclusive attitude, helping to ensure that ALC is a safe environment in which to work and learn
- (iii) Make their professional placement and studies a priority and maintain a solid grade point average
- (iv) Supply bank account details to enable the payment

Application Details

Applications should be completed using the online application form no less than four weeks prior to the commencement of the placement (unless the student did not and cannot have known the placement details in this timeframe).

In addition to the general information requested in the application form, applications should include:

- (i) Details of the placement including where it is and how long it is
- (ii) Where the applicant is seeking a grant to cover a loss of income resulting from the requirements of the placement, they should attach their last four pay slips
- (iii) Where the applicant is applying for travel and/or living cost assistance, relevant indicators (eg plane fares, rent/ board details) should be provided to support the claim amount
- (iv) Other documentation you believe may support your application



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Published 2024

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